



COMMITTEE REPORTING DATES

Committees are scheduled to report to the Executive Council on a “regular” basis every other month, but are welcome to attend council meetings at any time as are all Mazama members. The Executive Council meets in the ‘auditorium’ on the second Tuesday of each month at 6:30 p.m.

Attached, is the form used by committees for the purpose of reporting to council. The chairs for each reporting committee will typically receive this form via email ten days prior to the council meeting. The completed form as well as any proposals and/or requests which will require a decision by the Executive Council must be received by the Mazama office by Wednesday noon prior to the council meeting.

Committee Reporting Dates and Order of Reporting

January	February	March	April
May	June	July	August
September	October	November	December
AYM	Annual Banquet	Trail Trips	Research
Climbing	Bylaws	Ski Mountaineering	Publications
Expedition	Conservation	Risk Management	Programs
Financial Affairs	CIDT	Outings	Lodge
First Aid	CRAMS	Old Timers'	Library
Nordic	Education TF	Nordic	Education TF
Old Timers'	Library	First Aid	CRAMS
Outings	Lodge	Financial Affairs	CIDT
Risk Management	Programs	Expedition	Conservation
Ski Mountaineering	Publications	Climbing	Bylaws
Trail Trips	Research	AYM	Annual Banquet

**MAZAMA COMMITTEE REPORT
TO EXECUTIVE COUNCIL
FOR COUNCIL
DATE (2nd Tuesday Of the Month)**

COMMITTEE: _____

MEETING DATE: _____

CHAIRPERSON: _____



- () I plan to be present at the Council Meeting
- () My presentation and/or discussion will require more than 10 minutes
- () I do not plan to attend the Council Meeting unless requested

PLEASE RETURN THIS FORM TO THE OFFICE BY Noon, The Prior Thursday.

Please note: If you are requesting council action on this report, the report **MUST be returned by the above date. If you need to report and/or have a discussion for longer than **10 minutes**, please mark the appropriate space above. Those attending can use this form to highlight their oral presentation. If you have handouts, attach them.**

ACTIVITIES IN BRIEF: (WHAT, WHEN, WHERE)

BULLETIN WRITTEN REPORT:

If you would like to have a summary of your report included in the Bulletin and you are unable to attend the Executive Council meeting, please summarize your report in 50 words or less here:

DESIRED COUNCIL ACTION:

PROPOSED PERSONNEL CHANGES:

New Members (Name, Year Joined Mazamas, Mazama Activities and Employment if Applicable):

Members Leaving:

New Chair: